



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

October 8, 2010

Board Members Present: Rebecca Grabski, OTA, Chair
John Tutelman, Vice – Chair, Public Member
Laura Beckman, OTR Member
Deborah Devine, Public Member

Staff Not Present: Christine Feltman Rosenberg, OTR Member

Staff Present: J. Randy Frost, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Representative: Keely Verstegen, Assistant Attorney General

Call to Order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:30 p.m. Rebecca Grabski, Chair presiding.

Roll Call

All Board members were present with the exception of Christine Feltman Rosenberg.

Approval of Minutes

Regular Session Minutes of August 13, 2010

John Tutelman moved to approve the August 13, 2010 meeting minutes as presented. Laura Beckman seconded the motion. The motion passed 4-0.

Executive Session Minutes of August 13, 2010

John Tutelman moved to approve the August 13, 2010 Executive Session Minutes as presented. Laura Beckman seconded the motion. The motion passed 4-0

Regular Session Minutes of September 10, 2010

Laura Beckman moved to approve the September 10, 2010 meeting minutes as presented. Deborah Devine seconded the motion. The motion passed 4-0.

Declaration of Conflicts

There are no conflicts at this time.

Review Meeting Schedule

The Board reviewed the meeting schedule for November 12, 2010, at which time the Board moved to change the meeting date to November 19, 2010.

There were no conflicts to the December 10, 2010 meeting.

a. Initial Review of New Complaints

There are no new complaints at this time.

b. Complaint Action Status Report

The Board reviewed and discussed the Complaint Action Report.

Susan Nesbit, 09-OT-4090

Staff informed the Board that there have been no changes regarding Ms. Nesbit's complaint.

Tonya Soules, 10-OT-0569

The Board reviewed and discussed the information received from Ms. Soules. Following discussion Mr. Tutelman moved to close the complaint against Ms. Soules. Laura Beckman seconded the motion. The motion passed 4-0.

Leslie Goodrum, 10-OT-0753

Staff informed the Board that Ms. Goodrum was issued a consent agreement as ordered, and that staff is still awaiting her to return it.

Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:

a. Initial Application

Jessica Adams	Augusto Aranguren	Linda Conley	DeAnna DeLa Ossa
Amy Huth	Vanessa Khan	Denise Lamie	Christopher Liebl
Monique Loomis	Casey McGovern	Patricia Schwartz	Melissa Yoakam

John Tutelman moved to approve the 12 initial applications on the list. Rebecca Grabski seconded the motion. The motion passed 4-0.

b. Renewal of Licenses

Toni Ballard	Kendra Bauman	Mary Beckey	Amanda Beekman
Kimberly Belock	Valerie Berg	Kevin Bjork	Sheri Blair-Scovill
Mary Budnick	Jenifer Burrell	Mary Alice Burtnett	Heidi Chilcott
Charlene Cline	Juli Coats	Cheryl Collins-Williams	Renee Council
Stewart Crandell	Lynn Croteau	Deborah Dahl	Raina Dass
John Dempsey	Sarah Diroll	Molly Duffy	Donna Eribes
Mary Ewald	Jennifer Fawcett	Laura Fickel	Karin Frank
John Galbraith	Kelly Gee	Stephanie Gerdes	Melody Hall
Linda Hallett	Margaret Hanson	Melissa Hart	Joyce Hayes
Angela Heard	Allison Hitzeman	Kimberly Hook	Heather Hutchison
Debra Jacobs	Naomi Katz	Cheryl Kingsbury	Terrylee Kraemer
Deborah Kring	Eddie Kuykendall	Cammy LaBay	Holly Lancaster
Kevin LaPratt	Ronald Leach	Susan Lucht	Michelle McClaren
Dawn Miles	Elizabeth Miles	Bethany Muro	Leslee Oakeson
Caren Oberstein	Jeffrey Owens	Molly Palley	Elizabeth Price
Angela Prock	Susan Ramirez	Eric Reimer	Paula Ruta
Adam Schaeffer	Thomas Scheub	Meredith Shannon	Bryan Sillaman
Crystal Smith	Christianne Smukowski	Deborah Soward	Kathleen Street
Kerry Taylor	Deborah Todd	Christopher Trujillo	Jacob Van Leeuwen
Stephanie Wentzel	Angela Wolff		

Deborah Devine moved to approve the renewal applications listed, excluding the 2 licensees 3787, and 0466 that are Board review. Laura Beckman seconded the motion. The motion passed 4-0.

The Board reviewed and discussed the renewal application of Paul Breuninger license number 3787. Following discussion John Tutelman moved to table the renewal of Mr. Breuninger, and to invite him to attend the Board's November 19, 2010 Board meeting. Deborah Devine seconded the motion. The motion passed 4-0.

The Board reviewed and discussed the renewal application of Cheryl Collins-Williams who had stated she had continued to practice while her license was expired. Administrative Assistant Vicki Egurrola explained to the Board that Ms. Collins Williams drove down from Tucson to bring in her renewal application. Ms. Egurrola informed the Board that Ms. Collins-Williams was concerned that she had not received her renewal application and she expects it every 2 years in the mail. Staff explained to Ms. Collins-Williams that renewals are sent out of courtesy, but did explain that renewal applications of the licensees that were due to expire September were sent via email in June. The Board continued to discuss the renewal of Ms. Collins-Williams.

Laura Beckman moved to approve the renewal application of Ms. Collins-Williams. John Tutelman seconded the motion and the motion passed 4-0.

After discussion John Tutelman moved to open a complaint against Ms. Collins-Williams for violating 32-3421 continuing to practice while her license had lapsed, and to issue a Consent Agreement for a Decree of Censure, at which time Ms. Collins-Williams will have 30 days from the acceptance of the consent agreement to notify all clients, and

insurance companies that she had provided OT services while her license was expired, and to provide proof to the Board. Laura Beckman seconded the motion and the motion passed 3-1.

Rebecca Grabski opposed, not favoring the issuance of a Consent Agreement.

c. Limited Permits

Amy Aretz	James Beth Jr.	Kimberly Platupe	Desirae Reyes
Tamara Turner			

John Tutelman moved to approve the 5 limited permits. Deborah Devine seconded the motion. The motion passed 4-0.

Review, discussion and Possible Action on Administrative Matters

a. Revenue and expenditure report

The Board reviewed and discussed the revenue and expenditure report with no concerns.

b. Administrative Project Status Report

The Board reviewed and discussed the Administrative Status Report.

Mr. Frost informed the Board that the conference room will be ready for the upcoming Board meeting.

The Board reviewed discussed the policy and procedures drafted by Mr. Frost.

Application Processing

Customer Satisfaction Survey

Use of Internet and Electronic Mail

Mail Processing

Deborah Devine moved to approve the policy and procedures that were given to the Board for approval with the amendment of the numbering. Laura Beckman seconded the motion. The motion passed 4-0.

The Board continued to discuss the Administrative Project Status Report.

Other Board Business

a. Statute/Rule Sub Committee Update

This issue was discussed when there was a call to the public.

b. Revised Open Meeting Law

Mr. Frost informed the Board that the only change to the open meeting law was how and where to post a meeting agenda. Mr. Frost informed the Board that on their website it is stated that the website is where we will be posting our meeting agendas, which will give the date, time, and place a meeting will be held.

Agenda items for next month's meeting – if any.

Call to the Public

A call for public comment was issued by the Board.

Mr. Frost informed the Board that there were 2 requests to be heard regarding item 9.a. on the agenda.

Before any discussion regarding item 9.a. Laura Beckman informed the Board that regarding the subcommittee that they are going through the Statutes one by one to get them cleaned up. Laura Beckman also stated that they are addressing the OTA student supervision issue, and that it is a big project that Christine Feltman Rosenberg, and Ms. Beckman have been working on. Laura Beckman stated that the Student issue is being addressed first. Laura Beckman continued to discuss the subcommittee matter.

Kendra Bauman from ArizOTA addressed the Board regarding the OTA supervision. Kendra Bauman informed the Board that when the Board is ready to form the subcommittee that there are 3 individual from ArizOTA that have agreed to take part. Rebecca Grabski informed Ms. Bauman that if she has any questions or concerns relating to the subcommittee regarding the Statute changes she can call the office and speak to the Director Randy Frost.

Larkin Pronty II addressed the Board with a question regarding COTA's supervising OTA students. Rebecca Grabski stated that the Board is unable to answer that question at this time. There is currently a subcommittee working to come up with a clear Statute that will be discussed with the public.

Ms. Grabski informed Mr. Pronty II that there is nothing in the Boards Statutes at this time regarding student supervision.

During the call to the Public Ms. Grabski welcomed all students that were attending the Board meeting.

Adjournment

There being no further business before the Board.

John Tutelman made a motion to adjourn the meeting at 3:40 p.m. Deborah Devine seconded the motion. Motion passed 4-0.

Respectfully submitted,

J. Randy Frost
Executive Director